

## **WAZIRI UMARU FEDERAL POLYTECHNIC**

**P.M.B 1034 BIRNIN KEBBI, KEBBI STATE.**

### **INVITATION FOR PREQUALIFICATION**

In compliance with the Public Procurement Act 2007, the Waziri Umaru Federal Polytechnic, Birnin Kebbi hereby invites reputable, competent and registered contractors and suppliers with the capacity and experience for timely delivery of projects to tender for the following proposed year 2014 -2015 (merged) TETFUND intervention in library developments:

<b>Lots</b>	<b>TETFUND Code</b>	<b>Description</b>
1	TETF/I4-15/01	Provision, connection and activation of wireless tee optics internet services
2	TETF/14-15/02	Supply of assorted textbook, journals, library furniture, complete library RFID system, computers and accessories

#### **(A) SCOPE OF WORK**

The scope of work for the listed projects be as remained in the tender document to be issued to prequalified contractors.

#### **(B) Eligibility Requirements.**

Interested contractors are to submit the following:

- (1) Certificate of Incorporation with Corporate Affairs Commission including Articles and Memorandum of Association
- (2) Current Tax Clearance Certificate for the last three years (2014, 2015, 2016)
- (3) Vat Registration Certificate and evidence of remittance
- (4) Current PENCOS Certificate in compliance with the amended pension reform act 2014
- (5) Current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate
- (6) Current Industrial Training Fund (ITF) Compliance Certificate Act 2005

(7) Evidence of registration on the National database of Bureau of Public Procurement (BPP) by inclusion of interim registration report

(8) Verifiable evidence of financial capability with an average turnover of not less than N20 million in last three (2014.2015 & 2016)

(9) Company's audited Account for recent three years (2014, 2015, &2016)

(10) Detailed Company Profile and evidence of technical qualification of key personnel including registration with relevant professional bodies

(11) Verifiable documentary evidence of at least three similar jobs successfully executed in the last five years including letters of award and completion certificate

(12) All documents for submission must be transmitted with a cover letter under the company's letter head, bearing the Company's RC. No. as issued by the Corporate Affairs Commission (CAC), contact telephone numbers, valid email and official company address.

(13) The letter head paper must bear the name, nationality and telephone numbers of the directors of the company at the bottom of the page.

(14) Sworn Affidavit disclosing that;

The company is not in receivership, insolvent or bankrupt, no member of staff of Waziri Umaru Federal Polytechnic is a member of the board of directors of the company (past or present),

None of the director of company has been convicted in any court of law in Nigeria or other country for any criminal offence in relation to fraud or financial impropriety.

All the information presented and documents submitted are true and correct in all particulars.

Please note that originals of prequalification documents are to be sighted on the day of the opening of prequalification documents.

#### **SUBMISSION OF PREQUALIFICATION DOCUMENTS:**

Prequalification documents are to be addressed to

**The Chief Procurement Officer,**

**Procurement Unit,**

Office of The Rector Waziri Umaru Federal Polytechnic Birnin Kebbi.

Prequalified contractors shall be required to pay a non-refundable fee of Twenty Thousand Naira only N20.000.00. Payment must be made into the TSA Account of the Waziri Umaru Federal Polytechnic Birnin Kebbi. Evidence of payment must be presented before collection of the tender documents.

Two bound copies of the prequalification documents marked as original and copy are to be submitted between the hours of 8am-4pm Monday- Friday, except public holidays.

The sealed documents are to be dropped in the Tender Box stationed at the main entrance of the administrative building, Polytechnic Gesse Main Campus.

**BID OPENING:**

Closing date for submission of the prequalification documents is **12:00 noon on 27/12/2017** and the opening follows immediately at the conference room of the council chambers.

Any documents submitted after the above stated date and time will be rejected.

**THE FOLLOWING ARE TO BE NOTED:**

Prequalification documents will be opened on the bid opening day and only prequalified bidders will be invited for the financial bid opening, while unsuccessful bidders will have their financial bids returned unopened. ,

Waziri Umaru federal polytechnic reserves the right to reject any or all prequalification packages.

Certificates will be referred to the respective Issuing authority for verification and authentication.

This invitation for prequalification exercise should not be construed as a commitment on the part of the college, nor shall it entitle companies to make any claims whatsoever and/or seek any indemnity from the institution

**SIGNED,**

## MANAGEMENT